

Setting up your Multi-Factor Authentication

What is Multi-factor Authentication (MFA)

MFA involves something you know (your username and password) and something you have (your mobile device). It adds an additional layer of protection to the network, by requiring you to approve the signin.

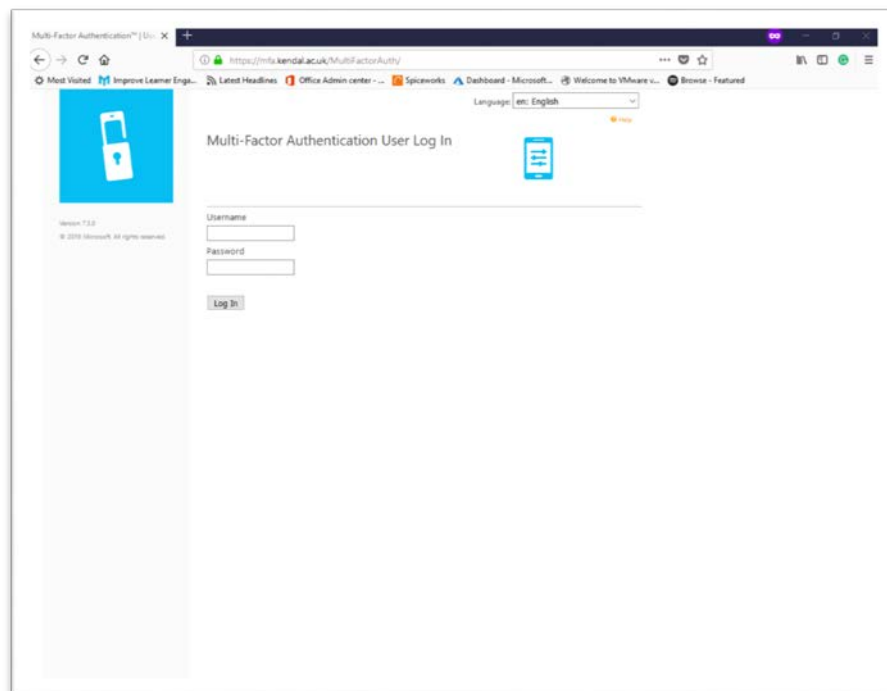
How to Register

1. On your mobile device, go to the App store or Google play store and download **Microsoft Authenticator App**

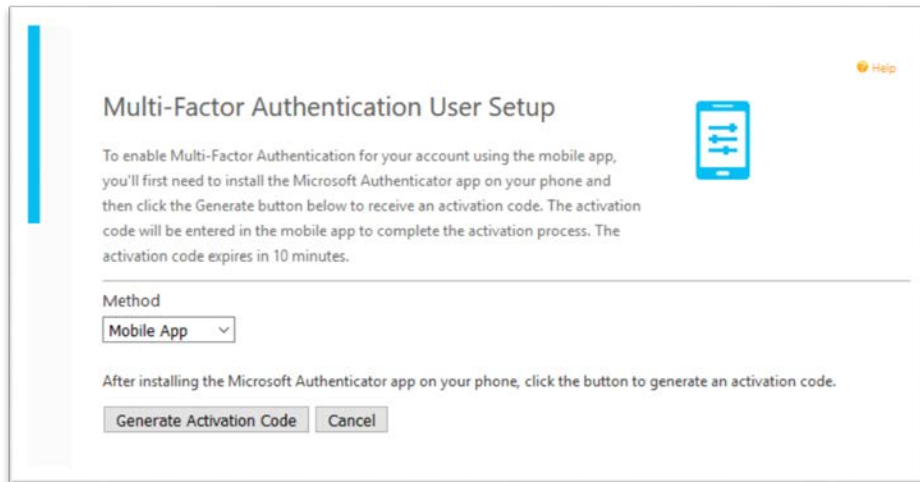
- [Google Play Store](#)
- [Apple App Store](#)



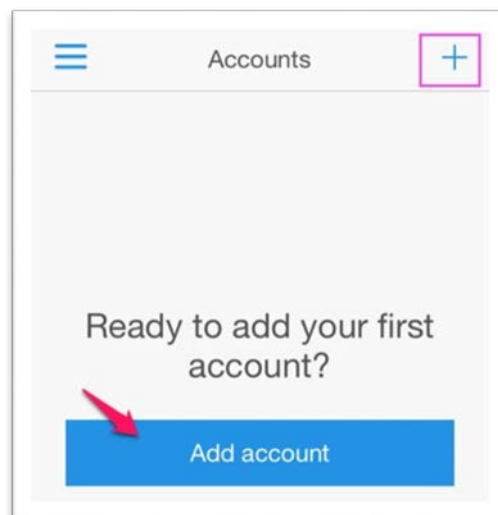
2. Once installed, open up a browser on your computer, then go to <https://mfa.kendal.ac.uk/MultiFactorAuth/>.
3. Log in with your normal network credentials, eg. AB9



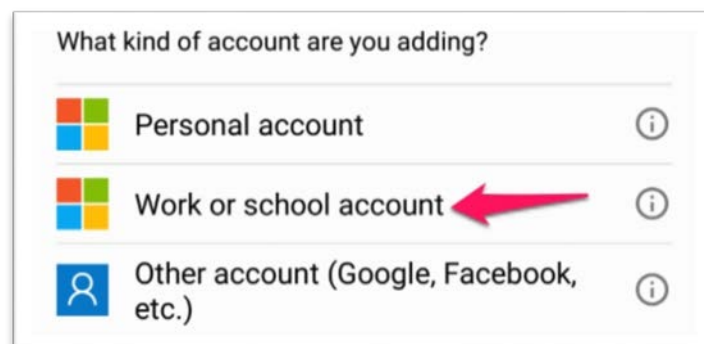
- At the next screen, you can select to receive messages via text messages, a phone call or the app. As we have the **Mobile App** installed, we will use this. Select **Generate Activation Code**



- On your phone open the Microsoft Authenticator app, run through the wizard, then press the + button.



- Choose **Work or school Account**

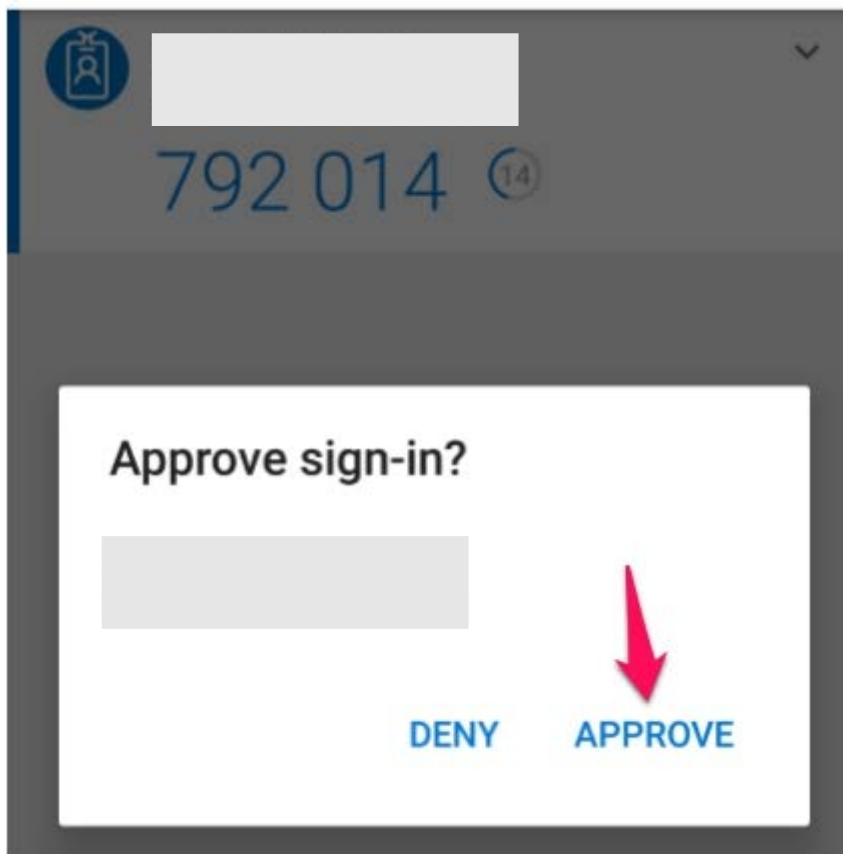


- Use your phone to scan the QR square that is on your computer screen. Note: If you can't use your phone camera, you'll have to manually enter the 9-digit code and the URL.

8. Your account will be added automatically to the app and will display a six-digit code.
9. Switch back to your computer and click **Next**.
10. Answer the four question, you can choose any combination of the four questions.
11. Click **Continue** and you're done.

How it works

When you log into a services requiring MFA a message will be sent to your phone to check you are the one trying to login. The message on your phone will look similar to the one below.



Once you click, **APPROVE**, you will be automatically sent to the correct page on your computer.